

North Middleton Township Board of Supervisors March 3, 2016

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on March 3, 2016. Chairman James Hare called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Harry Kelso, Supervisor Robert Reisinger, Supervisor Pat McDowell, Supervisor David Smith, Solicitor Mark Allshouse, Manager Deborah Ealer, Police Chief Doug Reitz and Recording Secretary Lori Coleman.

Visitors: see attachment.

Public Comment / Hearing of Visitors

Mary Kunas, Cumberland County Area Economic Development- Airport

Mary Kunas introduced Jimmy Kingsborough, one of the owners of the Carlisle Airport and Ron Morris, an engineer with CDI-LR Kimball. Ms. Kunas noted the Carlisle Airport is privately owned and investigating the idea of public ownership. They decided to create a work group of municipalities and county representatives to discuss the idea and options available. Ms. Kunas was hoping North Middleton would appoint a representative to the work group. They were providing presentations to all the surrounding municipalities. Ms. Kunas provided a pamphlet of information to each of the supervisors. The Carlisle Airport is an intermediate airport with a runway of just over 4000ft and 60ft wide. The entire site is 114 acres. Present on the grounds are Life Lion, Medavac, Fixed Based Operator, Angel Flight medical transportation, Cumberland Valley Aviation flight school and gypsy moth spraying. The total economic impact as recorded in 2010/2011 was about \$7 million to the local economy. Ms. Kunas reviewed the business users of the airport, and estimated amount of business spending. She mentioned the potential for an aviation business center and some of the amenities that could be offered.

Ms. Kunas indicated the airport has been profitable every year. At this time, the owners want to explore the possibility to sell the airport to a public entity. She added the federal government does not provide funding to privately owned airports. The state sometimes offers funding for the airport. Ms. Kunas noted it was difficult to remain competitive with limited funding. Ms. Kunas reviewed the private vs public information with the board. The federal match is 90% of all costs with state and private being 5% each. If you are a private owner, the state matches 75% and owner makes up the 25% difference. Ms. Kunas noted they were seeking the ability to compete and go after federal funds. Overall, Ms. Kunas said they were seeking to create a work group of public entities. The owners would develop a business plan for public ownership. A negotiation and acquisition period would occur like any real estate transaction and then a transfer of ownership. Ms. Kunas said the group meetings would not occur until May. Supervisor Kelso asked how many municipalities they intended to include. Ms. Kunas mentioned the surrounding municipalities: South Middleton, Borough of Carlisle, North Middleton, Monroe, Middlesex and Dickinson. Supervisor Reisinger inquired how many airports were publicly owned vs privately owned. Mr. Kingsborough said Capital City, Harrisburg International, Chambersburg, Gettysburg, Mifflin County, and Bedford County are publicly owned. He felt more were publicly owned than privately. Mr. Morris added the privately owned ones seem to be a little more successful around industrial areas like Philadelphia. A benefit of public ownership was the ability to leverage more federal funding to develop a larger facility and expand its capability. It

would make the airport more competitive with the other publicly funded airports. He added over 4500 visitors came into the area via the Carlisle Airport. Mr. Morris noted many corporations look to get in and out during bad weather and the airport has the capability. Supervisor Reisinger asked if a private company would operate the public airport. Ms. Kunas noted a private company could manage the public airport. That information would be hashed out during the process. The board thanked them for the presentation.

Donald Hopler – 920 Cranes Gap Road

Mr. Hopler presented the board with some photographs of ice on Cranes Gap Road. A few years ago, roadwork was completed on Cranes Gap Road. Mr. Hopler asked why the area around his 22ft wide driveway was skipped. He could not get an answer. The ice flow on the road is present on a regular basis, and is normally about 35-45ft long. He requested the area be reviewed before an accident occurs. Supervisor Kelso asked where the water flow was coming from. Mr. Hopler noted the water was coming up from the middle of the road. He has been to the township office on several occasions to voice his concern. Ms. Ealer noted Mr. Hopler visited the office yesterday, and she forwarded the concern to Mr. Zook. He did visit the site but no ice was present. Ms. Ealer said she would give the photographs to Mr. Zook so he could investigate the issue a little further. Supervisor Reisinger requested Mr. Zook contact Mr. Hopler directly with his findings. Mr. Hopler added he throws salt on the road daily.

Consent Agenda

- a. Meeting Minutes: 02/04/16 Action Meeting**
- b. Payment of the bills: 02/08/16; 02/22/16**
- c. Tax Collector Reports: #32 – Interim; January 2016 Report**
- d. AC Kuhn Lot Addition: Kendor Summit Lots 3 & 4**

Supervisor Reisinger said the plan shows right of ways for sewer, but noted the lot addition has nothing to do with sewer. He indicated to Andrew Reese of Madden Engineering that they may not be able to get public sewer or an on lot system in the future. The decision was based on DEP approval. Mr. Reese concurred with Supervisor Reisinger's statement. Thus, Supervisor McDowell moved to approve the consent agenda items a through d. Supervisor Kelso seconded the motion, and the motion carried.

Business of Township Officials

Township Manager

- a. January/February Report**

Ms. Ealer presented her report. The board discussed the process for selection and notification of the labor attorneys. Supervisor Kelso inquired about the small flow system inspections. Ms. Ealer indicated the inspection process was slow due to the ground being frozen. She added Mr. Lao had a good handle on the inspection process.

- b. Financial Report**

Ms. Ealer presented the financial report. Supervisor Reisinger asked Ms. Ealer to provide a list of 2016 conferences she would like to attend this year. Ms. Ealer noted Chief Reitz and she were already registered for the PELRAS conference. The board supported them attending the PELRAS conference.

c. HVAC award

Ms. Ealer indicated the township received one bid from NRG. The bid was in the amount of \$69,500. Solicitor Allshouse reviewed the paperwork and said it was in order. In reviewing the bid documents, Solicitor Allshouse noted NRG suggested an additional automatic damper control be added to the lobby. The additional cost is \$2800.

Supervisor McDowell moved to award the HVAC bid to NRG, and Supervisor Kelso seconded the motion. The motion carried. Thus, Supervisor Reisinger moved to approve the change order request to the NRG contract to add the additional damper control for the lobby for \$2800. Supervisor Smith seconded the motion, and the motion carried.

d. LeTort Authority Scholarship program

Ms. Ealer presented a request from the LeTort Authority for a scholarship program. They are asking each municipality to contribute \$250 for the scholarship program. Ms. Ealer noted it would be in addition to the annual donation. Supervisor Reisinger and Supervisor Smith suggested putting the donation off until budget season. The board decided to send a letter indicating funds are not in the budget for this year and they will consider it for next year.

Police Chief**a. February Report**

Chief Reitz distributed his report to the board.

b. Website

Chief Reitz said the police website disappeared. It appears the company went out of business. Chief Reitz started some preliminary work to get a website created. He contacted Corporate Computing and they provided some information to contact a company called Focus on Software. The company has been established for 11 years. A representative provided a quote for \$1900-\$2400 to create a website that would be interactive with the public. Chief Reitz felt enough funds were available in the budget to cover the costs. Supervisor Reisinger moved to grant approval to proceed forward with a new website for the police department. Supervisor Smith seconded the motion. The motion carried.

Solicitor's Report**a. February Report**

Solicitor Allshouse presented his report to the board.

b. Workshop Meeting

Solicitor Allshouse noted he may not be present for the March 31st workshop meeting.

Engineer's Report

No report presented.

New Business**a. Sunoco**

Ms. Ealer was still working on details with Sunoco. She mentioned a future meeting.

b. Representative for Airport Committee

Supervisor Kelso supported having a representative for North Middleton. Supervisor Smith noted he would be the representative if the meetings are in the evening and

Supervisor Kelso will be the representative if the meetings are during the day. Ms. Ealer would verify the exact time with Ms. Kunas.

Old Business

a. Non-Uniform Pension

Ms. Ealer asked the board if they wanted her to work with Mr. Vaughn. Supervisor Hare noted the board wanted Mr. Vaughn to work with her to get the information, so he could present some options to the board. Ms. Ealer verified the current plan was with Principal. PMRS currently works with the police pension plan. Supervisor Reisinger said that the township does not even have to offer a retirement plan and how much employees contribute is determined by the board. Supervisor Reisinger asked if Principal had a conversation with the Township about the current pension plan. Ms. Ealer said they have not. Non-uniform retirement is how much the township wants to contribute to the plan or how much the employee wants to contribute. Ms. Ealer thought the goal of the board was to set up a pension plan for all new hires. She was seeking direction from the board. Supervisor Hare indicated if it makes sense, then the board should consider a new plan. He added there were so many choices, the board was unsure of what direction to head. Ms. Ealer said a new law was passed that if a township did not use PMRS, then the township would have to write an RFP and bid the pension plan. The board must first determine the details of the plan. Since the township is already a member of PMRS, the board could utilize their services. The board decided to seek information from PMRS. The board requested information on a short term and long term plan for current employees and new employees. Supervisor Reisinger added Mr. Vaughn said they could make the plan anyway the township wanted, but it was dependent on how much the township wanted to spend financially. Ms. Ealer said she would contact Mr. Vaughn.

b. Red Light at Cavalry and Spring Road

Supervisor Reisinger asked for an update on the status of the light. Ms. Ealer noted the issue got caught up in the Pennsylvania budget talks.

Adjournment

The meeting was adjourned at 6:57p.m.

Respectfully submitted,

Deborah Ealer
Township Secretary

Lori Coleman
Recording Secretary