

North Middleton Township Board of Supervisors
May 5, 2016

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on May 5, 2016. Chairman James Hare called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Harry Kelso, Supervisor Pat McDowell, Solicitor Mark Allshouse, Manager Deborah Ealer, Police Chief Doug Reitz and Recording Secretary Dana Billet. Supervisor Robert Reisinger and Supervisors David Smith were not present.

Visitors: See attachment.

Public Comment/ Hearing of Visitors

Smith Elliott Kearns & Company - 2015 Audit

Kevin Stouffer, Manager at Smith Elliott Kearns & Company was present to review the results from the 2015 Audit and the DCED report. Mr. Stouffer stated there was a decrease in the fund balance for 2015. The HVAC improvements and the purchase of the fire truck contributed to the decrease. There was an increase in taxes of approximately 8%. Two-thirds of the townships revenue comes from tax collection. Mr. Stouffer stated there was also an increase in the police services due to an employee going from part-time to full-time and there was a new police contract that went into effect.

There were no findings to be reported for the Audit.

Supervisors Kelso questioned the pension fund. Mr. Stouffer stated that the pension amounts reported on the DCED report do not include the funds for PMRS. Mr. Stouffer stated that the amounts reported do not include the funds in the PMRS fund.

Mr. Stouffer thanked Ms. Billet and Ms. Ealer for their cooperation during the audit.

Consent Agenda

- a. Meeting Minutes: 04.07.2016 Action Meeting; 04.28.2016 Workshop Meeting; 04.28.2016 Franchise Hearing**
- b. Payment of the Bills: 04.18.2016; 05.03.2016**
- c. Tax Collector Reports: 2016 Reports 6 thru 9; #34 Interim**
- d. Installation of water for Village Park Soccer Field**
- e. Time Extension: Bennington Subdivision Plan - December 31, 2017**
- f. Time Extension: Allan Wentz Property - May 1, 2017**

- g. Noll Associates: Withdrawal for McClures Gap Road**
- h. Appointing GHD for GIS work**
- i. Part Time Park Employee: Kim Raraigh**
- j. Approve \$1,000.00 for emergency shelter**

Supervisor McDowell moved to approve the consent agenda. Supervisor Kelso seconded the motion. The motion carried.

Business of Township Officials

Township Manager

a. April Report

Ms. Ealer presented her April report to the Board. There were no comments or questions.

b. Financial Report

Ms. Ealer presented the financial report to the board. There were no comments or questions.

c. Resolution 2016.03 Support Depoliticizing Decennial Drawing of Legislative Districts

Supervisor Kelso moved to approve Resolution 2016.03. Supervisor McDowell seconded the motion. The motion carried.

d. Resolution 2016.04 Calling on State to Install Protection in Grass Medians

Supervisor McDowell moved to approve Resolution 2016.04. Supervisor Kelso seconded the motion. The motion carried.

e. Resolution 2016.05 Call on State to Oppose HB340

Supervisor McDowell moved to approve Resolution 2016.05. Supervisor Kelso seconded the motion. The motion carried.

f. Recreation Board Request

Ms. Ealer stated that there was a Memo in the board book from Judy Smith in regards to putting out a donation box at the MotorMania event. The funds received from the donation box would go towards music for future MotorMania events. Ms. Ealer stated that the Recreation Department would like to go back to using live bands instead of a DJ for future events. They believe that by using a live band that would increase attendance at the event.

Supervisor McDowell ask if there would be something in writing, on the donation box, stating that the funds would be used for future entertainment. Ms. Ealer stated that the Board could request that the donation box has something on it that states what the funds would be used for. Supervisor Hare stated that he would like to have something in writing.

Police Chief

a. **April Report**

Chief Reitz presented his April report to the Board. There were no comments or questions.

Solicitor's Report: Mark Allshouse

a. **April Report**

Solicitor Allshouse presented his April report to the Board. There were no comments or questions.

Supervisors

Ms. Ealer stated that she had sent the bills and agenda out electronically to all the Supervisors. Ms. Ealer ask if the Supervisors were satisfied with receiving the bills and agenda electronically instead of in paper form in their books. It was agreed to continue sending the bills and agenda electronically to the Supervisors.

New Business

There was none.

Old Business

Supervisor Hare ask if the water issue on Old Coach Lane was resolved. Ms. Ealer stated that she has not heard anything.

Adjournment

The meeting was adjourned at 6:25pm.

Respectfully submitted,

Deborah Ealer
Township Secretary

Dana Billet
Recording Secretary