

## **Middleton Township Board of Supervisors June 30, 2016**

The workshop meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on June 30, 2016. Chairman James Hare called the meeting to order at 6:00 p.m. Board members present were Supervisor Harry Kelso, Supervisor Pat McDowell, Supervisor David Smith, Solicitor Mark Allshouse, Manager Deborah Ealer, and Recording Secretary Lori Coleman. Supervisor Robert Reisinger and Police Chief Doug Reitz were not in attendance.

Visitors: see attachment.

### **Subdivision and Land Development**

#### **a. Brubaker Development**

Ms. Ealer mentioned a staff meeting held today in which the Brubaker development was reviewed. Comments from Brehm-Lebo, the Cumberland County and North Middleton Authority were discussed. She noted many issues still needed to be hashed out. Brubaker representatives will present the plan at the next Planning Commission meeting.

Supervisor Kelso inquired why there was so many outstanding issues since the plan was already completed. Solicitor Allshouse said it was due to the zoning change. Ms. Ealer mentioned requesting a note on the plan for access to the cemetery and how it must remain open during all phases of construction.

### **North Middleton Authority**

#### **a. June Manager's Report**

Supervisor Hare presented the report from Manager Lee Koch.

#### **b. May Minutes**

Supervisor Hare presented the meeting minutes.

### **Solicitor**

No report presented.

### **New Business**

#### **Manager**

#### **a. Green Light Go Grant**

Ms. Ealer presented a letter from PennDOT concerning the Green Light Go Grant. Ms. Ealer was seeking direction from the board to determine if they want to go forward with the project. She reviewed the recent annual inspection from the intersection of Rt. 34 and Cavalry Road as completed on June 10, 2016. Supervisor Hare asked Solicitor Allshouse about any progress securing funds for the intersection. Solicitor Allshouse noted the offer of \$5000 from LMS who holds the permit. Ms. Ealer noted the board applied for the grant about 2 years ago, and added it was a 50/50 match. Supervisor Hare asked if the board would have to bid the project. Ms. Ealer indicated the board would have to secure an engineer for the project. Supervisor Hare asked if the project is over the budgeted amount, does the Township pay the difference. Ms. Ealer agreed. Supervisor Smith supported proceeding forward. Supervisor Hare felt he could coordinate with the state to get the road portion of the project addressed if the Township proceeds forward. Ms. Ealer

said that the intersection was on the Cumberland County Planning radar at one time. She would complete a follow-up with Kirk Stoner. The item was added to the consent agenda. Supervisor McDowell questioned providing a municipal employee or consultant as mentioned in the acceptance letter. Ms. Ealer would sign the paperwork, and an engineer would be appointed to handle the spec portion.

**b. Letter of Support for DCED Grant application for the airport. \$2.7 million w/matching \$1.2 million**

Ms. Ealer reviewed a memo from Mary Kuna seeking a letter of support from the Township for a DCED grant application. The item was added to the consent agenda.

**c. 90 day extension for the Brubaker subdivision**

Ms. Ealer presented a letter from RAV Associates granting the Township a 90 day extension for the Brubaker subdivision. The item was added to the consent agenda.

**d. Medical Marijuana zoning updates**

Ms. Ealer referenced an article from the Pennsylvania Business Journal concerning local governments and the requests to erect green houses to grow medical marijuana for medicinal purposes. Ms. Ealer noted Kirk Stoner of Cumberland County Planning is aware of the article and suggested municipalities hold off before changing any ordinances.

**e. Property Maintenance**

Supervisor Hare referenced a conversation with Mr. Borda and Mr. Lao concerning property maintenance issues and the need for an ordinance. Supervisor Hare suggested they complete a memo to the board outlining their concerns and the reasoning for the ordinance.

**f. LeTort Authority Resignation**

Ms. Ealer noted Jim Ruhl and Holly Smith have resigned from the LeTort Authority. She requested any letters of interest be sent to the Township. It would also be placed on the township website and Facebook page.

**g. Safety Manual Update**

Ms. Ealer noted the Susquehanna Municipal Trust that writes the workman's compensation policy has asked the township to update the current safety program. Ms. Ealer requested the board review the updated policy and provide any suggestions or updates to her.

**h. Police Chief Resignation**

Ms. Ealer presented a resignation letter from Police Chief Doug Reitz. His last day will be July 15<sup>th</sup>. The board discussed appointing an interim police chief. Supervisor Hare noted Chief Reitz recommended Officer Gary Carver be appointed as the interim police chief. Thus, Supervisor Smith moved to appoint Officer Gary Carver as the interim police chief effective July 16<sup>th</sup>. Supervisor McDowell seconded the motion, and the motion carried.

**Police Chief**

No report presented.

**Board**

**a. HVAC**

Supervisor Kelso asked if the HVAC system was balanced out. Ms. Ealer said they were still working on it.

**b. DCNR-request for pipeline information**

Supervisor Kelso asked about the request. Ms. Ealer said the information was sent.

**c. July 7<sup>th</sup> meeting**

Supervisor Smith was unsure if he would be able to attend the next meeting.

**Engineer**

No report presented.

**Old Business**

**a. Jerry's Towing Conditional Use Hearing**

Supervisor Hare said a conditional use hearing would be held on July 28<sup>th</sup> at 6:30 p.m. Solicitor Allshouse noted Jerry's Towing purchased the property next to his property. He was seeking to transfer his business office to the other tract. Due to the change in zoning, he has to complete the conditional use process.

**b. Kyle Shumaker- 820 North Middleton Road**

Mr. Shumaker inquired what he would have to do if he decided to tear down his current residence and build a new home. The board reviewed the various steps with Mr. Shumaker.

**c. Solicitor**

Solicitor Allshouse informed the board that he was placed on call to possibly go west to fight the current fires in California or Alaska. It would be the third or fourth week of July. Once he is called, the time frame is usually 18 days. Since it intersects with the Jerry's Towing Conditional Use hearing, he has contacted Hubert Gilroy as his backup to complete the hearing. He will be back for the August work session.

**d. Executive Session**

An executive session would be held following the meeting to discuss a personnel matter.

**Adjournment**

The meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Deborah Ealer  
Township Secretary

Lori Coleman  
Recording Secretary