

Middleton Township Board of Supervisors August 25, 2016

The workshop meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on August 25, 2016. Chairman James Hare called the meeting to order at 6:00 p.m. Board members present were Supervisor Harry Kelso, Supervisor Pat McDowell, Solicitor Mark Allshouse, Manager Deborah Ealer, Interim Police Chief Gary Carver, and Recording Secretary Lori Coleman. Supervisor Robert Reisinger and Supervisor David Smith were not in attendance.

Visitors: see attachment.

Subdivision and Land Development

a. Sandra McCoy-Final Minor Subdivision Plan No. 16.02

Ms. Ealer mentioned receipt of a letter today requesting the subdivision be tabled. In addition, a formal request was made for a 60 day time extension on the plan. The item was added to the consent agenda for next week.

North Middleton Authority

a. August Manager's Report

Supervisor Hare presented Manager Lee Koch's report to the board.

b. July Minutes

Supervisor Hare presented the July minutes.

Solicitor

Solicitor Allshouse had circulated his report to the board. No questions or concerns were discussed.

New Business

a. Manager

1. 2017 Non-Uniform MMO & 2017 Uniform MMO

With her calculations, Ms. Ealer determined the Township could potentially get a \$4000 overage from the state in 2017. She was seeking direction from the board on how to proceed. She stressed the state would only give the Township the amount that is part of the obligation for the MMO. The Township's obligation for the uniform and non-uniform MMS is \$131,724 which does not include staff contributions. Ms. Ealer reviewed three options: 1) accept the reduction from the state, 2) reduce the employee contributions in an amount equal to the overage which would result in a \$901 shortfall, or 3) adjust the payroll estimates for 2017. She explained option #3 to the board in which overtime could be adjusted thus using up the \$4000 state aid and reducing the non-uniform member contribution. Ms. Ealer recommended option #3. Supervisor Kelso noted one of the employees was not added in the report. Ms. Ealer noted with the addition of the employee, it would reduce some of the overage. Supervisor Kelso suggested making the changes so the overage could be reduced. He wanted to review the totals once the changes were made. The items were added to the agenda for next week as individual line items.

2. Assistant Solicitor Resignation

Ms. Ealer received a letter of resignation from Hubert X. Gilroy, the current Assistant Solicitor for North Middleton. Since he will be working with Allen Distribution on a plan in West Pennsboro which will involve North Middleton, he did not want it to be a conflict of interest. The item was added to the consent agenda. Solicitor Allshouse will have a new name for a replacement Assistant Solicitor for the board by January.

3. Life Insurance

Ms. Ealer noted the township provides basic life insurance to the employees in the amount of \$60,000 as well as basic accidental death and dismemberment, and short term disability at a flat rate of \$248 per week. The cost per employee is \$26.98 per month for all 3 insurances. Ms. Ealer noted the coverages are available to employees up to age 65. Once an employee reaches age 65, the coverage is reduced by 35%. The life insurance benefit becomes \$39,000 for someone 65 and older. The accidental death and dismemberment as well as the short term disability is also reduced by 35%. The short term disability rate would be \$161.20. A further reduction totaling 50% of the same benefits occurs when an employee turns 70. With a current non-uniform employee at the age of 65, his benefit has reduced by 35%. Ms. Ealer did discuss the issue with the current carrier and the following options were offered: 1) Do nothing and leave the coverage as is with a reduction in benefits for those 65 and older, 2) the reduction clause could be removed from the uniform officers and leave the reduction in benefit as is for the non-uniform staff, 3) the reduction clause of 35% at age 65 and 50% at age 70 can be removed from both the uniform and non-uniform, or 4) the reduction clause is removed from the uniformed employees and the reduction clause for the non-uniform employees increased to a 35% reduction in benefit at age 70 and a 50% reduction in benefit at age 75. Supervisor Kelso asked if the employees knew about the change in coverage. Ms. Ealer suspects they did not know. Supervisor Hare recommended option #1, and felt it was not out of the ordinary in the industry. Supervisor Hare felt they could leave it the as is for the non-uniform employees, but not for the uniform employees due to the collective bargaining agreement (CBA). It could be negotiated at the next CBA bargaining. The board decided to leave the life insurance as is.

4. Special Fire Police Request

Ms. Ealer reviewed a request from Cory Adams of South Middleton Township to utilize the special fire police to assist Yellow Breeches EMS as it hosts the 89th annual Cumberland County Volunteer Firefighters Associate (CCVFA) convention parade to be held September 10, 2016 from 1-4pm in South Middleton Township. For the future, Supervisor McDowell recommended Mr. Adams direct any correspondence in reference to the fire police to the Fire Chief. The item was added to the consent agenda.

5. Contact Sports Email

Ms. Ealer referenced an email from a citizen concerned about contact sports in the township parks. The Recreation Advisory Board indicated they would like football to continue. The football program inspects and updates their helmets every year. They are aware it is a contact sport, concussions can occur and the township is

provided with Carlisle Midget Football's insurance coverage every year. The Recreation Board recommended that contact sports be permitted to continue.

6. Spring Road/Cavalry Intersection Letter

Ms. Ealer reviewed a letter from a resident concerning the intersection. Ms. Ealer said PA Perks was notified of the work the board would like to have completed immediately. Ms. Ealer would like to keep the letter and add it to the application for the grant. Supervisor Hare reviewed the application process for the grant and condition of the intersection with the audience.

Interim Police Chief

Officer Carver will present his report at the next meeting. He requested an executive session. Pam Wiwel of 120 Darr Avenue asked if the Township was actively recruiting a Police Chief. Supervisor Hare noted the board was reviewing their options at this time.

Board

No comments offered.

Old Business

No items were reviewed.

Executive Session

Supervisor Hare noted an executive session would be held following the meeting to discuss a personnel matter.

Adjournment

Supervisor McDowell moved to adjourn the meeting at 6:35 p.m. and Supervisor Kelso seconded the motion. The motion carried.

Respectfully submitted,

Deborah Ealer
Township Secretary

Lori Coleman
Recording Secretary