

North Middleton Township Board of Supervisors April 5, 2018

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on April 5, 2018. Chairman Harry Kelso called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Robert Reisinger, Supervisor James Hare, Supervisor David Smith, Supervisor Denise Gembusia, Manager Deborah Ealer, Police Chief Gary Carver and Recording Secretary Lori Coleman. Solicitor Mark Allshouse was not in attendance.

Visitors: see attachment.

Public Comment / Hearing of Visitors

No comments were offered.

North Middleton Authority

a. March Manager's Report

Supervisor Kelso presented the report.

b. February 2018 minutes

Supervisor Kelso presented the February minutes. Supervisor Reisinger mentioned the Authority would be seeking a 3% water rate increase. Manager Lee Koch would provide an official memo.

Solicitor

No report presented.

New Business

a. Manager

1. Dave Sherman vacation request

Ms. Ealer noted David Sherman was requesting two and half weeks' vacation. According to the NMT Non-Uniform Personnel Policy Manual, Section 8.3 Vacation Schedule, any employee who is requesting "more than two consecutive weeks shall require the approval by the Department Head, The Manager, and the BOS". Ms. Ealer and Mr. Zook have approved his request. Thus, Supervisor Smith moved to approve David Sherman's vacation request from May 21 through June 6th. Supervisor Hare seconded the motion, and the motion carried.

2. Recreation Board Resignation- Laurie Hoover

Ms. Ealer presented a Recreation Board resignation request from Laurie Hoover. Supervisor Hare moved to accept the resignation, and Supervisor Gembusia seconded the motion. The motion carried.

3. Cumberland County Yard Waste Program

Ms. Ealer said the Cumberland County Solid Waste Committee members were seeking comments from their respective boards regarding a request from the city of Harrisburg to join the Cumberland County Solid Waste program. Harrisburg is interested in using Cumberland County's equipment including the grinder and leaf turner. Ms. Ealer noted this is the second request from city of Harrisburg. The committee denied the first request due to the growth within the county. Cumberland

County is the fastest growing county in the state. The growth will lead to a greater demand on the equipment from the Cumberland County municipalities. Ms. Ealer added the Solid Waste Committee is not in favor of the request. With the 2020 census coming, they feel many municipalities will most likely be over the threshold of 10,000, or 5000 to 10,000 with a population density of greater than 300 persons per square mile, requiring them to recycle. Additional concerns exist regarding the misuse of the equipment. Ms. Ealer was seeking direction from the board. Supervisor Kelso inquired if Dauphin County had a grinder and leaf turner. Ms. Ealer replied no. Supervisor Hare and Supervisor Smith did not support the request from Harrisburg. Supervisor Reisinger moved to continue the use of the current equipment on an hourly rate from the Cumberland County Solid Waste Committee, and support maintaining the current program staying within Cumberland County and not expand beyond until after the 2020 census is completed at which the request from the city of Harrisburg can be revisited at that time. Supervisor Smith seconded the motion and the motion carried.

4. March Manager's Report

Ms. Ealer presented her report to the board. Supervisor Kelso asked about the PP&L street light replacement. Supervisor Hare referenced a recent meeting with PP&L at the township. As reported at the CAPCOG meeting, Supervisor Hare noted street lights in the township could be replaced to LED's at no cost to the township. After the meeting, Supervisor Hare reported street lights over 10 years old could be changed free of charge, but the tariff rate set by the state would make the total bill higher if the lights are replaced. Township staff thanked PP&L for the updated information and suggested contacting the township once the tariff rates are lower. Supervisor Reisinger verified the tariff was put on the electric company by the state. Supervisor Hare confirmed his question.

5. Financial Report

Ms. Ealer presented the financial report. She noted an increase in the general fund due to tax bill payments.

6. Mountain View Estates Bond Release

Ms. Ealer presented a bond release request from James Halbert for Mountain View Estates Phase I for completion of the repairs on the wearing course. Doug Brehm inspected the work and recommended the release of \$26,012.00 for work completed. Supervisor Reisinger moved to reduce the bond for Mountain View Estates Phase I in the amount of \$26,012.00 as per Ms. Ealer's memo dated 04/03/18. Supervisor Smith seconded the motion, and the motion carried.

7. Pipeline

Supervisor Kelso asked if the township had received any complaints concerning the pipeline work. Ms. Ealer replied no.

b. Police Chief

1. March Chief's Report

Chief Carver presented his March report to the board. Supervisor Hare asked for the statistics information to be included in his monthly report. He would email the board the current month's information. Secondly, Chief Carver mentioned working with Gary Smith, Regional East Coast Director of Transportation for PepsiCo to correct the truck traffic concerns of tractor trailers traveling on Newville Road and McClures

Gap Road. In addition, the department did contact Western Express who is a major violator. It was determined that on their GPS information, Distribution Drive is labeled as Dyarman Road. They are working to update 2500 trucks with the correct address information. Since Sargent Kolodzi is DOT certified, he contacted their maintenance department that oversees their safety rating to stress the trucks can be impounded. Thirdly, Chief Carver stated Detective Johnson would receive an award on Monday at 6pm at the Cumberland County Courthouse from Victim Services for his work on helping victims of crimes.

Consent Agenda

a. Meeting Minutes: 02/01/18 Action Meeting; 02/22/18 Workshop Meeting; 03/01/18 Action Meeting

b. Payment of the bills: 03/05/18; 03/19/18; 04/02/18

c. Tax Collector Reports: 2018 Tax Reports 1-4, February 2018 Report

Supervisor Gembusia asked for clarification on the Corporate Computing invoice. Ms. Ealer verified it was for new servers and software for the police department, and replacement of a staff desktop. Thus, Supervisor Reisinger moved to approve consent agenda items a through c, and Supervisor Hare seconded the motion. The motion carried.

Old Business

a. MS4 update

Supervisor Reisinger mentioned a meeting on April 12th to discuss a proposal for stormwater. The attendees will discuss various options and details to develop a recommendation that can be presented to the board. NMA has the ability to charge a fee, so they are going to discuss how to proceed. Supervisor Reisinger noted various details still have to be ironed out such as fees, selection of an engineering firm, financing, etc. Supervisor Kelso referenced the HRG presentation made in February and asked if the township should be doing more work. Supervisor Reisinger stated HRG was offering more services than required, and added other engineering companies were available to complete the same work. Ms. Ealer noted township staff could complete some of the work and charge the time and work back to the fee account. Supervisor Kelso asked how residents would be charged. Supervisor Reisinger noted the item would be added to the meeting agenda. HRG submitted a permit for the township in October 2017 which is part of the Chesapeake Bay pollution plan. In the plan, Supervisor Reisinger noted it identified an area of the township that meets the federal requirements for stormwater based on the populations of the area. When the 2020 census is released, the area may expand to other areas. But right now, the existing permit submitted by HRG has identified a specific area and a number of projects that can be completed to reduce the pollution by 10%. The next step is to hire an engineer to evaluate on how to charge fees to complete the projects. It has yet to be determined if the fees should be charged to the area identified or the entire township. Supervisor Reisinger noted the results of the next census might increase the stormwater area. The meeting is to develop a plan and then go out to solicit engineering proposals. The engineering firm would then evaluate all the scenarios and determine the fees, rates, and costs associated with the projects. Supervisor Gembusia verified the township has to reduce the stormwater pollution by a certain percentage every year. Supervisor Reisinger verified the rate is 10% per year for the next

5 years. The next phase could see larger percentages and fees. He stressed it was important to establish the groundwork now for the future. Supervisor Kelso asked if residents would be charged a different rate based on the impervious coverage. Supervisor Reisinger noted it was part of the study that needs to be completed.

b. Fire Company

Supervisor Gembusia referenced a meeting with Fire Chief Shawn Bricker in which they discussed retention and staffing.

c. Audit

Supervisor Kelso inquired if the audit was completed. Ms. Ealer said it was just finished. She would set up a date for a presentation.

d. BCO position

Supervisor Gembusia asked if the township received any applications. Ms. Ealer confirmed receipt of some applications.

e. Middlesex Fire Tax

Ms. Ealer noted the funds are dispersed to the fire company directly. The amount is based upon the number of calls completed by each participating municipality. The board discussed the fire tax contribution from neighboring municipalities and how it is distributed to local fire companies.

Supervisor Reisinger left the meeting at 6:45 p.m.

Executive Session

The board entered into executive session at 6:51 p.m. to discuss two personnel matters. The Board returned at 7:21 p.m.

Harry Kelso motioned to hire Sean Braddock at a salary of \$68,000 annually with 2 weeks un-prorated vacation, prorated personal days and all full time benefits, Dave Smith seconded the motion, with 4 yeas motion carried.

Adjournment

The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Deborah Ealer
Township Secretary

Lori Coleman
Recording Secretary