

**NORTH MIDDLETON TOWNSHIP
COMMERCIAL CONSTRUCTION PERMIT APPLICATION**

LOCATION OF PROPOSED WORK OR IMPROVEMENT

County: Cumberland Municipality: North Middleton Township
Site Address: _____ Tax Parcel No.: 29-_____-_____-_____
Lot No.: _____ Subdivision/Land Development: _____ Phase: _____ Section: _____
Owner: _____ Phone No.: _____ FAX No. _____
Mailing Address: _____ Email: _____
Principal Contractor: _____ Phone No.: _____ FAX No.: _____
Mailing Address: _____ Email: _____
Architect: _____ Phone No.: _____ FAX No.: _____
Mailing Address: _____ Email: _____

TYPE OF WORK OR IMPROVEMENT (Circle One)

- | | | | | | | |
|-----------------|---------------|------------|------------|------------|------------|--------|
| New Building | Addition | Alteration | Repair | Demolition | Relocation | Zoning |
| Foundation Only | Change of Use | Plumbing | Mechanical | Electrical | Driveway | |

Describe the proposed work: _____

ESTIMATED COST OF CONSTRUCTION (reasonable fair market value) \$ _____

DESCRIPTION OF BUILDING USE (Circle One)

RESIDENTIAL

Two-Family Dwelling

NON-RESIDENTIAL

Specific Use: _____
Use Group: _____
Change in Use: _____ Yes _____ No
If YES, indicate former: _____
Maximum Occupancy Load: _____
Maximum Live Load: _____

BUILDING / SITE CHARACTERISTICS

Number of Residential Dwelling Units: Existing _____ Proposed _____
Mechanical: Indicate Type of Heating Ventilating Air Conditioning Other (i.e. electric, oil) _____
Water Service: (circle) Public Private
Sewer Service: (circle) Public Private

Does or will your building contain any of the following:

Fireplace(s): Number _____ Type of Fuel _____ Type of Vent _____
Elevator / Escalator / Lift / Moving Walk: (circle) Yes No
Sprinkler System: Yes No
Pressure Vessels: Yes No
Refrigeration Systems: Yes No

BUILDING DIMENSIONS

Existing Building Area: _____ sq. ft.

Number of Stories: _____

Proposed Building Area: _____ sq. ft.

Height of Structure Above Grade: _____ ft.

Total Building Area: _____ sq. ft.

Area of the Largest Floor: _____ sq. ft.

FLOOD PLAIN

Is the site location within an identified flood hazard area? (circle one) Yes No

Will any portion of the flood hazard area be developed? (circle one) Yes No

Owner / Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the PA Flood Plain Management Act (Act 166-1978), specifically Section 60.3.

Lowest Floor Level: _____

HISTORIC DISTRICT

Is the site location within a Historic District? (circle one) Yes No

If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and **PA Act 45 (Uniform Construction Code)** and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, right-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the code or ordinances of the Municipality or any other governing body. The applicant certifies he / she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner of Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date

PA Contractor Registration No.: _____

Directions to Site:

ADDITIONAL PERMITS / APPROVALS REQUIRED

Street Cut / Driveway Approved _____

Cut and Fill Approved _____

Penn Dot Highway Occupancy Approved _____

DEP Floodway or Floodplain Approved _____

Sewer Connection Approved _____

On-Lot Septic Approved _____

Zoning Approved _____

Harb Approved _____

Other _____ Approved _____

APPROVALS

Building Permit Denied: Date _____ Date Returned _____

Building Permit Approved: Date _____

Code Administrator _____

Date Issued: _____ Date Expires: _____ Permit No.: _____

Building Permit Fee \$ _____ Receipt No.: _____

Plumbing Permit (if appl.) \$ _____ Receipt No.: _____

Mechanical Permit (if appl.) \$ _____ Receipt No.: _____

Electrical Permit (if appl.) \$ _____ Receipt No.: _____

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

| Type of Document: | Submitted | | Signed & Sealed | | Date: | Revision Date: |
|---------------------------|-----------|----|-----------------|----|-------|----------------|
| | Yes | No | Yes | No | | |
| Foundation Plans | Yes | No | Yes | No | _____ | _____ |
| Construction Drawings | Yes | No | Yes | No | _____ | _____ |
| Electrical Drawings | Yes | No | Yes | No | _____ | _____ |
| Mechanical Drawings | Yes | No | Yes | No | _____ | _____ |
| Plumbing Drawings | Yes | No | Yes | No | _____ | _____ |
| Specifications | Yes | No | Yes | No | _____ | _____ |
| Flood Hazard Area Data | Yes | No | Yes | No | _____ | _____ |
| Workers Comp. Certificate | Yes | No | Yes | No | _____ | _____ |
| Plot Plan | Yes | No | Yes | No | _____ | _____ |

DATE STAMP:

**North Middleton Township Commercial
Building Permit Fees
August 2017**

| <u>Description</u> | <u>Fees</u> |
|---|---|
| New Construction & Additions Up to first 100,000 sq. ft. then .20 per sq. ft. over 100,000 sq. ft. | \$ 20.00 / \$ 1,000 of total construction costs, with a \$ 190.00 minimum |
| Alterations to existing structure | \$ 20.00 / \$ 1,000 of total construction costs, with a \$ 190.00 minimum |
| Repairs to existing structure | \$ 20.00 / \$ 1,000 of total construction costs, with a \$ 190.00 minimum |
| On Site Commercial Consultations | \$ 75.00 per hour |
| UCC Commercial Inspections | \$ 75.00 per additional inspection |
| Zoning Permit | \$ 100.00 |

Calculation of certain permit fees shall be based upon the number of square feet (sq. ft.) involved in the project.

- a. For purposes of commercial construction, "square foot" shall be defined to include all floor space on all floors, including the basement and/or crawl space enclosed by the building envelope. The term "building" shall be defined as any structure used or intended for supporting or sheltering any use or occupancy other than detached one (1) and two (2) family dwellings and multiple single family dwellings (townhouse) not more than three (3) stories in height and with a separate means of egress and their respective accessory structures. The square footage shall be determined by measuring the perimeter of the business envelope.
- b. For purposes of industrial structures, "square foot" shall be defined and calculated in the same manner as for commercial construction.

List of Possible Commercial Inspections

Inspections marked on this card may be scheduled by telephone with a 24-hour notification. **Work shall not proceed until the field inspection has been approved.**

The following is a list of possible required inspections for New Construction. Inspections required for your project are listed on the back of the Building Permit Card.

1. **Concrete / Masonry Systems:**
 Footing: Prior to pouring concrete
 Foundation: Prior to backfilling
2. **Underslab:** Inspected prior to covering – drainage and water line tests required, insulation
3. **Vapor Barrier:** Prior to pouring slab.
4. **Electrical Service Cut-In:** In conjunction with Electric Supplier.
5. **Electrical Rough-In:** Prior to covering, all wiring and boxes shall be installed. All grounds shall be spliced in boxes, metal boxes shall be bonded.
6. **Plumbing Rough-In:** Leak test prior to covering.
7. **Mechanical Rough-In:** Prior to covering, gas pipe test is required.
8. **Framing:** Prior to inside coverings or insulation, all MEP's complete including protective plates, sealing and fire caulking.
9. **Energy:** Insulation inspection.
10. **Drywall:** All boards installed – before taping and finishing.
11. **Electrical Final:** All equipment, fixtures and devices shall be functional.
12. **Mechanical Final:** All equipment shall be set and functional.
13. **Plumbing Final:** All equipment and fixtures shall be set and functional.
14. **Accessibility**
15. **Final:** Prior to any use of occupancy.

**Building Permit Application Checklist
For Commercial Projects**

North Middleton Township requires two (2) complete copies of the following:

1. **Title Page Drawing:** To include the contact information for all design professionals, description of square footage per floor, number of floors, the type of construction to be utilized, area modification utilized, use group classification(s), separation or non-separation of mixed use groups, design occupant load(s), finish materials classification, design codes utilized.
2. **Site Plan Drawings:** To include all utility layouts, handicap parking and access, designated fire lanes, distance between adjacent structures and property lines.
3. **Floor Plan Drawings:** To include the use of all areas, location and types of fire resistant construction, U.L. Listing of fire resistant construction, means of egress components, handicap access.
4. **Structural Drawings:** To include the structural design calculations, geo-technical engineering report, uniform live loads, dead load, roof and snow loads, wind loads, framing construction details, foundation construction details, steel construction details.
5. **Electrical Drawings:** To include all lighting fixtures, electrically operated equipment, and electrical circuits required for all equipment of the building or structure.
6. **Mechanical Drawings:** To include size and type of appliances, construction of flues and chimney systems, ventilation air provided, fresh air make-up provided, location of all ducting and piping.
7. **Plumbing Drawings:** To include a plan view and a riser diagram of waste water and water piping, pipe sizing, grade of piping, drainage fixture unit loads and stacks and drains, water distribution design criteria.
8. **Fire Protection Systems:** To include the submittal guide for each type of system. See specific submittal guide requirements.
9. **Energy Efficiency Compliance Data:** Including COM-Check forms completed (interior lighting, exterior lighting, mechanical systems, building envelope).
10. **Accessibility:** Details in compliance with currently adopted editions of International Building Code and A117.1 Accessibility Guide.