

**NORTH MIDDLETON TOWNSHIP  
RESIDENTIAL CONSTRUCTION PERMIT APPLICATION**

**LOCATION OF PROPOSED WORK OR IMPROVEMENT**

County: Cumberland Municipality: North Middleton Township  
Site Address: \_\_\_\_\_ Tax Parcel No.: 29-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Lot No.: \_\_\_\_\_ Subdivision/Land Development: \_\_\_\_\_ Phase: \_\_\_\_\_ Section: \_\_\_\_\_  
Owner: \_\_\_\_\_ Phone No.: \_\_\_\_\_ FAX No. \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Principal Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Architect: \_\_\_\_\_ Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

**TYPE OF WORK OR IMPROVEMENT (Circle One)**

New Building      Addition      Alteration      Repair      Demolition      Relocation      Zoning  
Foundation Only      Change of Use      Plumbing      Mechanical      Electrical      Driveway

Describe the proposed work: \_\_\_\_\_  
\_\_\_\_\_

**ESTIMATED COST OF CONSTRUCTION** (reasonable fair market value) \$ \_\_\_\_\_

**DESCRIPTION OF BUILDING USE (Circle One)**

**RESIDENTIAL**

One-Family Dwelling  
Two-Family Dwelling

**NON-RESIDENTIAL**

Specific Use: \_\_\_\_\_  
Use Group: \_\_\_\_\_  
Change in Use: \_\_\_\_\_ Yes      \_\_\_\_\_ No  
If YES, indicate former: \_\_\_\_\_  
Maximum Occupancy Load: \_\_\_\_\_  
Maximum Live Load: \_\_\_\_\_

**BUILDING / SITE CHARACTERISTICS**

Number of Residential Dwelling Units: Existing \_\_\_\_\_ Proposed \_\_\_\_\_  
Mechanical: Indicate Type of Heating Ventilating Air Conditioning Other (i.e. electric, oil) \_\_\_\_\_  
Water Service: (circle) Public Private  
Sewer Service: (circle) Public Private

**Does or will your building contain any of the following:**

Fireplace(s): Number \_\_\_\_\_ Type of Fuel \_\_\_\_\_ Type of Vent \_\_\_\_\_  
Elevator / Escalator / Lift / Moving Walk: (circle) Yes No  
Sprinkler System: Yes No  
Pressure Vessels: Yes No  
Refrigeration Systems: Yes No

**BUILDING DIMENSIONS**

Existing Building Area: \_\_\_\_\_ sq. ft.

Number of Stories: \_\_\_\_\_

Proposed Building Area: \_\_\_\_\_ sq. ft.

Height of Structure Above Grade: \_\_\_\_\_ ft.

Total Building Area: \_\_\_\_\_ sq. ft.

Area of the Largest Floor: \_\_\_\_\_ sq. ft.

**FLOOD PLAIN**

Is the site location within an identified flood hazard area? (circle one) Yes No

Will any portion of the flood hazard area be developed? (circle one) Yes No

Owner / Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the PA Flood Plain Management Act (Act 166-1978), specifically Section 60.3.

Lowest Floor Level: \_\_\_\_\_

**HISTORIC DISTRICT**

Is the site location within a Historic District? (circle one) Yes No

If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and **PA Act 45 (Uniform Construction Code)** and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, right-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the code or ordinances of the Municipality or any other governing body. The applicant certifies he / she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

**I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.**

\_\_\_\_\_  
Signature of Owner of Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

PA Contractor Registration No.: \_\_\_\_\_

Directions to Site:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL PERMITS / APPROVALS REQUIRED**

Street Cut / Driveway Approved \_\_\_\_\_

Cut and Fill Approved \_\_\_\_\_

Penn Dot Highway Occupancy Approved \_\_\_\_\_

DEP Floodway or Floodplain Approved \_\_\_\_\_

Sewer Connection Approved \_\_\_\_\_

On-Lot Septic Approved \_\_\_\_\_

Zoning Approved \_\_\_\_\_

Harb Approved \_\_\_\_\_

Other \_\_\_\_\_ Approved \_\_\_\_\_

**APPROVALS**

Building Permit Denied: Date \_\_\_\_\_ Date Returned \_\_\_\_\_

Building Permit Approved: Date \_\_\_\_\_

Code Administrator \_\_\_\_\_

Date Issued: \_\_\_\_\_ Date Expires: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Building Permit Fee \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Plumbing Permit (if appl.) \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Mechanical Permit (if appl.) \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Electrical Permit (if appl.) \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

**PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)**

Type of Document:	Submitted		Signed & Sealed		Date:	Revision Date:
	Yes	No	Yes	No		
Foundation Plans	Yes	No	Yes	No	_____	_____
Construction Drawings	Yes	No	Yes	No	_____	_____
Electrical Drawings	Yes	No	Yes	No	_____	_____
Mechanical Drawings	Yes	No	Yes	No	_____	_____
Plumbing Drawings	Yes	No	Yes	No	_____	_____
Specifications	Yes	No	Yes	No	_____	_____
Flood Hazard Area Data	Yes	No	Yes	No	_____	_____
Workers Comp. Certificate	Yes	No	Yes	No	_____	_____
Plot Plan	Yes	No	Yes	No	_____	_____

**DATE STAMP:**

**North Middleton Township Residential  
Building Permit Fees  
June 2018**

<b>Description</b>	<b>Fees</b>
The cost for the first inspection is included with the permit fees.	
New Construction – up to 3,500 sq. ft. including all building inspections greater than 3,500 sq. ft. – additional .20 per sq. ft.	\$ 1,975.00
Additions:	
with Electrical, Plumbing and/or Mechanical	\$ 875.00
without Plumbing	\$ 800.00
without Electrical, Plumbing and/or Mechanical	\$ 450.00
Building Permit Extensions: up to 1 year 10% of the original permit fee	
Accessory Buildings over 1,000 sq. ft.	\$ 380.00
Any Individual Re-Inspection	\$ 75.00
Electrical, Plumbing or Mechanical Permits	\$ 190.00 each
Electrical Service Inspections	\$ 85.00

<b>Other Fees &amp; Flat Rates</b>	<b>Fees</b>
Minimum Residential Permit Fees	\$ 50.00
Deck Applications (over 30" in height or attached to the house)	\$ 220.00
Pole Barns (non-commercial)	\$ 220.00
Above-ground Pools greater than 48" deep, without a deck, includes bonding & final inspection	\$ 190.00
Above-ground Pool with deck, includes footing, framing, bonding & final inspection	\$ 280.00
In-ground Pools, includes footing, bonding, final inspection	\$ 340.00
Mobile Homes	\$ 360.00
Modular Homes	\$ 480.00
Residential PV System, includes plan review, pre-installation roof framing & final inspection	\$ 300.00
Driveway Permit	\$ 25.00
Demolition Permit	\$ 25.00

<b>Zoning Permits</b>	
Issued with a Building Permit	\$ 10.00
Issued for accessory structures not needing a Building Permit	\$ 50.00

Zoning Permit Extensions: Extensions are available in 6 month increments (maximum 2 years). The cost is \$15.00 for every 6 month extension.

**Note: The above fees include all required inspections identified at the time of the Permit Application Review and noted on the Permit Card.**

Calculation of certain permit fees shall be based upon the number of square feet (sq. ft.) involved in the project.

The term "square foot" shall be defined as:

- a. For purposes of residential construction, "square foot" shall be defined to include the living space on all floors of the building construction. The computation of the total number of square feet shall include the total of all square feet of living space on all floors of the building construction.
  1. Living space shall be defined as space within a dwelling unit utilized for living, sleeping, eating, cooking, bathing, washing and sanitation purposes. The square footage shall be determined by measuring the perimeter of the building envelope.
- b. For the purposes of residential accessory structures that contain one thousand (1,000) square feet or more as measured by the building envelope or has a floor above grade, "square foot" shall be defined to include all floor space on all floors. The square footage shall be determined by measuring the perimeter of the building envelope.

## List of Possible Residential Inspections

Inspections marked on this card may be scheduled by telephone with a 24-hour notification. **Work shall not proceed until the field inspection has been approved.**

The following is a list of possible required inspections for New Construction. Inspections required for your project are listed on the back of the Building Permit Card.

1. **Precast Concrete Walls:**

Footing: Prior to installing stone bed and setting walls.

Foundation: After 1<sup>st</sup> floor joist and deck are set, prior to backfilling.

**OR**

**Poured Concrete System:**

Footing: Prior to pouring concrete

Pre-Pour Wall Inspection: After placement of vertical & horizontal rebar

Foundation: Prior to backfilling

**OR**

**Concrete / Masonry Systems:**

Footing: Prior to pouring concrete

Foundation: Prior to backfilling.

2. **Underslab:** Inspected prior to covering – drainage and water line tests required.
3. **Vapor Barrier:** Prior to pouring slab.
4. **Electrical Service Cut-In:** In conjunction with Electric Supplier.
5. **Electrical Rough-In:** Prior to covering, all wiring and boxes shall be installed. All grounds shall be spliced in boxes, metal boxes shall be bonded.
6. **Plumbing Rough-In:** Leak test prior to covering.
7. **Mechanical Rough-In:** Prior to covering, gas pipe test is required.
8. **Framing:** Prior to inside coverings or insulation, all MEP's complete including protective plates, sealing and fire caulking.
9. **Energy:** Insulation inspection.
10. **Drywall:** All boards installed – before taping and finishing.
11. **Electrical Final:** All equipment, fixtures and devices shall be functional.
12. **Mechanical Final:** All equipment shall be set and functional.
13. **Plumbing Final:** All equipment and fixtures shall be set and functional.
14. **Final:** Prior to any use of occupancy.

**Building Permit Application Checklist  
For Residential Projects**

North Middleton Township requires two (2) complete copies of the following:

1. **Plot Plan**
2. **Foundation Plan**
3. **Construction Drawings** (1/4" equals one foot scale) must include:
  - a. Typical wall drawings.
  - b. Floor joist size and span.
  - c. Rafter size and span.
  - d. Window and door schedule with rough opening dimensions.
  - e. Smoke alarm and carbon monoxide alarm locations.
  - f. Choose from PA alternative, ICC energy Code or International Residential Code.
4. **Electrical Drawings:** Include all lighting, electrically operated equipment, and electrical circuits.
5. **Mechanical Drawings:** Include size and type of appliances, construction of flues and chimney systems, ventilation air provided, fresh air make-up provided, location of all ducting and piping.
6. **Plumbing Drawings:** Include a plan view and riser diagram of waste and water piping, pipe sizing, grade piping, water distribution design.
7. **Specifications:** Engineer specifications for trusses, wood "I", joist truss, and wood or steel beams.
8. **Flood Hazard Area Data**
9. **Workers Compensation Certificate of Exemption**
10. **DEP Sewage Module**