

Chapter 41

RECREATION ADVISORY BOARD

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[HISTORY: Adopted by the Board of Supervisors of the Township of North Middleton 4-6-2006 by Ord. No. 2006-5. Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. 140.

§ 41-1. Establishment of Board.

A North Middleton Township Recreation Advisory Board is hereby established pursuant to the authority granted to townships by the Pennsylvania Second Class Township Code (53 P.S. § 67201 et seq.).

§ 41-2. Membership; appointment; term; organization and conduct.

- A. There shall be five members of the North Middleton Township Recreation Advisory Board appointed by the Board of Supervisors from time to time. The term of each member shall be for a period of five years or until a successor is appointed. The terms of each member shall be staggered, and the terms of no more than two members shall expire annually.
- B. Recreation Advisory Board members shall be residents of North Middleton Township.
- C. The organization of the Board and the conduct of the Board's business shall be governed by the Second Class Township Code.
- D. The Recreation Advisory Board will elect from its membership a Chairperson, Vice Chair and Secretary, on an annual basis.

§ 41-3. Recreation and Parks Directors.

Recreation/Parks Directors are directly responsible to the Board of Supervisors and its designee(s). Both the Recreation and Parks Directors are required to attend the monthly Recreation Advisory Board meetings to report monthly activities and any other business.

§ 41-4. Compensation; expenses of members.

- A. Recreation Advisory Board members shall serve without compensation.
- B. Members may be reimbursed for expenses incurred in performance of their duties. Expenses would include seminars, conferences, mileage to and from seminars, and meal expenditures. All expenses must be preapproved by the Board of Supervisors or its designee and the Recreation Advisory Board. Receipts must be submitted to the Township in order for the expenses to be reimbursed.

§ 41-5. Powers and duties; member responsibilities.

- A. The North Middleton Township Recreation Advisory Board shall be an advisory body to the Board of Supervisors. The Board shall also have the authority to implement programs and policies as approved by the Board of Supervisors. The Recreation Advisory Board shall have the following powers and duties in the fulfillment of its advisory role:
 - (1) Identification of the open space, recreation, park and trail needs of the Township;
 - (2) Planning and supervision of recreation programs approved by the Board of Supervisors through the Township Recreation and Parks Directors;
 - (3) Assist in recommendations for plans, programs, physical facilities and improvements, and policies pertaining to the provision of recreation, park, and open space services;
 - (4) Provision of advice to the Board of Supervisors in the acquisition and development of parks, recreation areas, and trails consistent with Township Comprehensive Plan;
 - (5) Preparation and presentation of an annual report on the Recreation Advisory Board's activities, the adequacy and effectiveness of the existing park, recreation and facilities, and its projected budget requirements; and
 - (6) Execution of those tasks and activities as requested by the Board of Supervisors or designee.
- B. Advisory Board member requirements: attend 75% of the monthly Board meetings; assist with and attend a minimum of two Recreation Advisory Board sponsored activities; review all meeting documents, including the agenda, minutes and any other documents prior to the meeting; be prepared to discuss and make any needed recommendations based upon the meeting packets; encourage participation in grant researching, writing, and submittals along with subcommittee work on park development.
- C. New program suggestions shall be brought before the Recreation Advisory Board and presented to the Board of Supervisors for final approval prior to implementation.
- D. Existing programs, public information, pamphlets, advertising, etc., will be coordinated with Township staff prior to implementing, and/or dispersing to the public.

§ 41-6. Recreation escrow account.

- A. Establishment of recreation escrow account. The Township Treasurer shall establish a separate account for the deposit of any and all monies collected by the Township as a fee in lieu of dedication of lands by developers. The account shall be an interest-bearing account maintained in a financial institution insured by the Federal Deposit Insurance Corporation or similar federally sponsored agency
- B. Monies collected by fund-raising activities which are specifically designated for recreational, trail and/or park purposes shall be deposited in the general fund in a specifically designated escrow account. The Recreation Advisory Board can recommend allocation of funds to the Board of Supervisors.
- C. Record of recreation escrow account. The Township Treasurer shall maintain detailed records of the source and amount of each deposit into the account and the amount of interest earned upon the deposit while the monies are retained in the account. The Recreation Director will present the financial reports to the Recreation Advisory Board on a quarterly basis.
- D. Expenditures from recreation escrow account. The Recreation Advisory Board shall recommend to the Board of Supervisors through the Recreation Director, allocations of recreation funds. This is consistent with the Second Class Township Code. Unless otherwise directed by the Board of Supervisors, the money first deposited into the account shall be the money first withdrawn from the account for any park, trail and/or recreation purposes.

