

North Middleton Township
Recreation Advisory Board Meeting
March 24, 2015

The Recreation Advisory Board meeting was held at North Middleton Township Complex, 2051 Spring Road, Carlisle, PA 17013 on March 24, 2015. Chairman David Hoover called the meeting to order at 6:30 p.m. Board members present were Chair David Hoover, Vice-Chair Jeff Brenizer, Secretary Lisa Darr, Laurie Hoover and Recreation Director Annette McKillip.

Visitors: None

Following the Pledge of Allegiance, the Minutes of the February 24, 2015 Recreation Advisory Board meeting were approved on motion of Jeff Brenizer, seconded by Lisa Darr. Motion carried unanimously.

Directors Report:

- A. **Pavilion Rentals:** Rentals on March 24th were forty-eight, totaling \$1,790 with 3,770 guests compared to March 25th, 2014, there were forty-seven rentals, totaling \$1,690 with 3,770 guests.

New Business:

- A. **Background Checks:** Discussed the new laws and mandatory background checks. The Easter Bunny, Santa Clause and the Elf will need all three backgrounds checks done and the township will pay for them. The volunteers, such as the Recreation Advisory Board, work directly under the Recreation Director so they will need to fill out a Certification Form to have on file.
- B. **Event Staff Shirts:** Could we purchase t-shirts for the Recreation Advisory Board for events so if people have questions, they know who to go to.

Old Business:

- A. **Benches:** There are a few prices on different park benches. Please keep in mind the weight of the benches and where they are made. The bench from GEA is a heavy bench and also made in Mifflintown, made in PA. That is another reason we stayed with GEA, to support our local companies in the mid-state. After discussion of prices and review of the quality, the Recreation Advisory Board recommended ordering two benches from George Ely and Associates.
- B. **Car Show:** We can do fund raisers. When we decide on an idea, we would need to take it to the Board of Supervisors for approval. We are allowed to accept donations to put towards the car show. The minutes of March 27, 2012 were pulled. It states the Recreation Advisory Board can solicit donations such as gift cards, monetary donations, etc. Whatever monetary donations we receive, we would need to show expenditures for. We cannot have a surplus of more than \$500. The Recreation Board doesn't have the ability to donate to an organization without the approval from the BOS. We may donate to crime stoppers, crime prevention, libraries and or funding of non-profits local arts, etc. After discussion, the recommendation for this year since time is limited, is to stay with a DJ for this year, Ray Thomas, request funds from Orrstown Bank to cover the DJ, talk to Brad's Pizza for funds to cover the trophies and Kwik Way, also Karn's for gift cards and coupons. Rose Wickard and Horner's will be contacted to supply food. Laurie Hoover will contact Muffins to see if they can do the dash plaques.

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- C. **Disc Golf:** We don't know the condition of the units that Mr. Hannan is willing to donate and if they would be stolen or vandalized, we shouldn't feel responsible for purchasing new ones to give back to Mr. Hannan. He stated we wanted to donate them, but wants them back if ever taken out. That is not a donation. We don't have to have a complete set in order to purchase a few ourselves and install them. Then the liability would be our own and not have to worry about giving them back to anyone. The recommendation is to see if we can post a questioner on Facebook to get feedback from the public to see what they think about purchasing disc golf units.
- D. **Easter Egg Hunt:** The eggs will arrive at Village Park around 8:30 am so they may be distributed.
- E. **Local Business Solicitation:** We are permitted to solicit local businesses, but we need to be careful to not ask the same ones as being solicited for other existing events. Tabled till next month.
- F. **Resolution:** The resolution revising and amending the amount of payment for contribution as required for recreation and open space was spoke of last month. The question was asked as to why it isn't included in the yearly fee resolution. The township manager advised all are done by separate resolution. After review of other local municipalities, the Recreation Advisory Board recommended residential \$1,000, Commercial \$1,500 and Industrial \$1,500. A memo to the Board of Supervisors will be submitted with this information.

Announcements:

- A. The next meeting will be held at 6:30 pm on Tuesday, April 28th, 2015 at the township complex, 2051 Spring Road.

Adjournment: Chair David Hoover adjourned the meeting at 7:26 pm. David Hoover recommended closing the meeting, seconded by Laurie Hoover. Motion carried unanimously.

Respectfully submitted,

Annette M. McKillip
Recreation Director
North Middleton Township