

North Middleton Township  
Recreation Advisory Board Meeting  
January 24, 2017

The Recreation Advisory Board meeting was held at the Municipal Building, 2051 Spring Road, Carlisle, PA 17013 on January 24, 2017. Chairman David Hoover called the meeting to order at 6:30 p.m. Board members present were Chairman David Hoover, Vice Chairman Jeff Brenizer, Laurie Hoover, Shirley Thomas and Recreation Director Judy Smith.

**Visitors:** Supervisor Harry Kelso and Jonas Diffenbaugh

Following the Pledge of Allegiance, the Minutes of the October 16, 2016 Recreation Advisory Board meeting were approved on motion of Chair David Hoover, seconded by Laurie Hoover. Motion carried unanimously.

**2017 Re-organization:** Following discussion of the re-organization of the Recreation Advisory Board, Judy Smith called for a vote to approve the following Board Members for 2017; votes were unanimous:

Chair: David Hoover, approved on motion of Jeff Brenizer, seconded by Laurie Hoover

Vice Chair: Jeff Brenizer, approved on motion of Shirley Thomas, seconded by David Hoover

Secretary: Laurie Hoover, approved on motion of Jeff Brenizer, seconded by Shirley Thomas

**Directors Report:**

A. **4<sup>th</sup> Quarter Budget** – Was reviewed

B. **2016 Expenses** – Were reviewed

C. **2017 Budget** – Was reviewed. Message boards and park benches were approved by the Board of Supervisors for the 2017 budget. There was discussion on what may need budgeted for 2018. Judy mentioned we may be required to put in accessible picnic tables at the parks, per ADA (Accessible Disability Act). Also, criminal checks will need to be done for Cindy Bear's staff for the 2018 Summertime Adventure program.

D. **Pavilion Rentals:** Rentals on January 24, 2017 were: 14 rentals, totaling \$ 430, with 1,025 guests; compared to January 26, 2017 there were 15 rentals, totaling \$480 with 1,000 guests.

**New Business:**

A. **Recreation Board Vacancy-** The Board member vacancy has not been filled at this time. Jonas Diffenbaugh, resident of North Middleton Township, may consider filling the vacancy. Judy will wait to hear his decision and inform the Board by the next meeting. No other candidates were given. If Mr. Diffenbaugh decides not to take the position, the Township will need to advertise the vacancy via website, newsletter and Facebook.

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- B. Ballfield Agreements-** Agreements have been issued to all ball leagues. The Township received signed agreements from Carlisle Area Little League, Men's Soccer League and Carlisle Area Midget Football. There hasn't be a response from the Carlisle Diamonds girl's softball league. Chair David Hoover, President of CALL said they probably do renovations to the back stop at North Middleton Park and make permanent fencing in the dug-out. He mentioned they may be hosting a state tournament this year and will need the fields for practice.
- C. 2017 Recreation Meeting Dates-** Meetings dates were issued and published in the Sentinel.
- D. 2017 Events –** The 2017 events flyer was issued. The Board agreed to hire The Resistors Band and Ray Thomas, D.J., to do entertainment for Motor Mania this year. Shirley Thomas offered to be the Easter Bunny for the Egg Hunt. Events will be posted at the parks once the message boards are installed.
- E. Locked Park Dumpsters –** Advanced Disposal put locks on the park dumpsters due to problems of illegal dumping. Public Works Director, Zachary Zook, has a key to the locks.
- F. Grant Money for the Parks –** Chair David Hoover would like the Board to continue looking into any grants that may be available to assist in making improvements to the parks. Grants he has researched may require matching funds. The Carlisle Area Little League is currently applying for grant money to assist with improvements for their ball league program. Judy will check with the Township Manager to find out if there would be anyone who could assist us in applying for a grant or write a grant for us. Judy will do some research on what grants are out there and what eligibility requirements are.

**Old Business:**

- A. Halloween 5K Hustle –** There were 22 participants for the 2016 Halloween 5K Hustle, which was down from the previous year. On a good note, there were more sponsors, which increased the giving by \$671. N. Middleton Fire Department received a check for \$2,764.73.
- B. Christmas Tree Lighting Event –** We had a very good turn-out for the event. Crafts for the children went over well; we would like to do crafts again this year. There were plenty of cookies; thanks to our senior ladies who provided most them. 'Thank You's' went out to everyone who had a part in making the event a success.
- C. 2017 Bus Trips –** It was decided to advertise one day trips through Wolf Bus Lines this year. Judy will come up with different one day trips to advertise and see what kind of response we get. The Township can still earn a 10 percent commission off of each booking. If there's a lack of interest in bookings this year, we may decide to discontinue advertising trips in the future.

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- D. **Lisa Darr**– Lisa Darr’s resignation letter was handed out to all the members. It was a pleasure for her to work with the past and present Board members on the Recreation Board. A “Thank You” card was sent to Lisa thanking her for her service to the Recreation Board. She resigned effective December 31, 2016.

**Announcements:**

- A. Next Meeting will be held at 6:30 p.m. on Tuesday, February 28, 2017 at the Township Complex, 2051 Spring Road.

**Adjournment:**

Chairman David Hoover adjourned the meeting at 7:35 p.m. Chair David Hoover recommended closing the meeting, seconded by Jeff Brenizer. Motion carried unanimously.

Respectfully,

Judy Smith  
Recreation Director  
North Middleton Township

