

**North Middleton Township
Recreation Advisory Board Meeting
May 22, 2018**

The Recreation Advisory Board meeting was held at the Municipal Building, 2051 Spring Road, Carlisle, PA 17013 on May 22, 2018. Vice Chairman Shirley Thomas called the meeting to order at 6:35 p.m. Board members present were Vice Chairman Shirley Thomas, Jonas Diffenbaugh, Robert Fehnel, Chad Searer, Kimberly Lockwood (unofficial member) and Recreation Director Judy Smith.

Visitors: None

Following the Pledge of Allegiance, the Minutes of the April 24, 2018 Recreation Advisory Board meeting were approved on motion of Chad Searer, seconded by Jonas Diffenbaugh. Motion carried unanimously.

Directors Report:

- A. **2018 Pavilion Rentals** – Rentals on May 22, 2018 were: 83 rentals, totaling \$3,500 with 5,060 guests; compared to May 23, 2017 there were: 78 rentals, totaling \$ 3,380 with 4,613 guests.
- B. **Recreation Expenditures-** Judy gave an update on recreation expenditures so far this year.

New Business:

- A. **Resignation of Board Member** – David Hoover, Chairman of the Recreation Board submitted his letter of resignation from the Board. We appreciate David’s leadership and volunteerism in serving on the Board. We wish him well.
- B. **Approval of New Board Member** – Kimberly Lockwood was approved by the Board of Supervisors to be our newest member on the Recreation Board. She will be finishing out David Hoover’s term. We look forward to Kimberly serving on the Board.
- C. **Summertime Adventure Program** – The program starts Monday, June 4th and runs through Friday, July 13th from 9 a.m. to 12:30 p.m. The program takes place at Village Park, pavilion #1. All staff clearances are good for this year; no need to reimburse Cindy Bear for any clearances.
- D. **Basketball Court at North Middleton Park** – The Parks Department anticipates putting Versacourt tiles down on the basketball court in June. This will greatly improve the appearance and safety of the half court and draw more interest in people coming out to use it.
- E. **Contribution from Developer** – The Township received \$23,000 from the developer of Mountain View Estates. This contribution will be set aside for any improvements needed for the parks.

**North Middleton Township
Recreation Advisory Board Meeting
May 22, 2018**

Old Business:

- A. **Summertime Adventure Donors** – No recent donations have come in from area veteran posts to support the Summertime Adventure program. Total donations received to date is \$2,250. These funds go in the park donations account to offset monies that go in the budget.

- B. **Frisbee Golf** – Zachary Zook, Public Works Director, met with Jarrett Hannan to see what tree limbs will need to be cut back and where to put in the frisbee nets. There is no need to purchase two nets since two of the nets on the course will be used twice. Dirt glue was ordered for the T-pads and about four ton of stone dust is needed to mix in with the dirt glue. Public works will only need to order two ton of stone dust which would be a minimal cost. It's anticipated the course will go in at Creekview Park in June.

- C. **Carlisle Area Midget Football**- Christopher Wolver is the new President of CAMF. The football club will continue using Village Park to hold their practices and games. Judy Smith gave Chris the Club/Township Agreement and told him this will need to be signed and returned to the Township along with their current Certificate of Insurance. This information is needed before they can use the field and facilities. He will take the Agreement to their Board for approval. Judy reminded him that team members and parents need to dispose of their trash properly and make sure they pick up anything left on the premises after games and practices.

- D. **Eagle Scout Project**- It is undetermined if the Eagle Scout project, to put in new dug-outs at North Middleton park, will be completed. It has not been confirmed if the Boy Scout Council approved the Carlisle student's project. There is a short time frame between now and when the student will be moving with his family to get the job done.

- E. **Movie Night** – The Despicable Me3 movie is scheduled for Saturday, August 18th with the rain date of Saturday, September 9th. The movie will play from 9 – 10:30 p.m. Judy got the licensing set up with Swank Motion Pictures. They will send free Despicable Me3 posters. Judy will purchase the movie rather than rent one from Swank. Chad Searer was not able to find a popcorn machine but there may be the possibility we could rent a machine or get one on loan from a local fire company. Judy will look into this.

- F. **Road & Field Show – Sunday, July 22nd**
 - i. **Food Vendors** – Judy added Dogtown New York Beef Franks to the vendor list along with Chameleon Concessions and Catering. In addition will be Grandpa's Country Catering, Creekside Bar B Qrew and Cheese Curd Jack.

**North Middleton Township
Recreation Advisory Board Meeting
May 22, 2018**

- ii. **Advertising-** Judy sent out a mass mailing to previous car show participants via email and regular mail. Flyers have been posted and info put on community calendars; radio stations and newspapers will be notified closer to time of event.
- iii. **Sponsors** – Current sponsorships received are from Orrstown Bank and Family Ford totaling \$350. These funds went into the Programming Funds account to offset monies that go in the budget.
- iv. **Donations for Door Prizes-** Judy received gift cards/certificates from Karns Foods, Steve’s Repairs Unlimited, Carlisle Diner, Fay’s Country Kitchen, Marcello’s, Hamilton Restaurant and Lube-n-Go. Judy will be getting car care products from Auto Zone and Advanced Auto Parts. Judy will follow-up with other businesses and try to get more donations.
- v. **Registrations-** Currently, 15 registrations have been received.
- vi. **Event Layout-** Judy informed the Board how things will be set up at the park for entertainment, registrant parking, food vendors, registration and guest parking.
- vii. **Fire Police-** Judy would like to provide chicken dinners for the fire police again as a thank you for their time in making sure traffic control and parking runs smoothly.

Announcements:

- A. Judy would like to have a Re-Organization of the Recreation Advisory Board at next month’s meeting since we are in need of a Chairman and Secretary for the Board.
- B. Next Meeting will be held 6:30 p.m. on Tuesday, June 26th, 2018 at Creekview Park, 2309 Douglas Drive, Carlisle.

Adjournment:

Vice Chairman Shirley Thomas adjourned the meeting at 8:10 p.m. Jonas Diffenbaugh recommended closing the meeting, seconded by Robert Fehnel. Motion carried unanimously.

Respectfully,

Judy Smith
Recreation Director
North Middleton Township